Change Settings In Your Email Client

Note: If your server settings are set to something like mail.*yourdomain*.com.au you should not need to change these settings.

There are several email clients available; you will find some of the more popular ones below. If yours is not on the list it will probably be similar to these but if you can't figure it out please let me know.

These settings are for using a secure connection to your email at one location. Check the Outgoing Mail Server (SMTP) is set to your ISP's mail server. Usually something like mail.*yourisp*.com.au

If you are setting it up on a mobile device you will need to change the outgoing server (SMTP) to **server.jdwebhosting.com.au.** Please feel free to contact me if you have any problems.

Important: Don't make these changes until your email stops working.

Outlook

1. Go to > **Tools** > **Account Settings**
2. Double click on the email address you want to change
3. Change **Incoming email server** input box to **server.jdwebhosting.com.au**
4. Then click **Next**.

Thunderbird

1. Go to **Tools** > **Account Settings**
2. In the panel on the left, under the email address you want to change, click **Server Settings**
3. Change input box **Server Name:** to **server.jdwebhosting.com.au**
4. Click **OK**

Outlook Express

1. Go to **Tools** > **Accounts**
2. Double click the email account you want to change
3. Go to the **Server** tab.
4. Change **Incoming Mail** input box to **server.jdwebhosting.com.au**
5. Click **OK** button
6. Then click **Close**

Windows Live Mail

1. Go to > **Accounts**
2. Click the **Properties** button
3. Go to the **Serve**r tab
4. Change **Incoming Mail** input box to **server.jdwebhosting.com.au**
5. Click **OK**

Windows 8 Email

1. Select the **Mail** tile from the Windows 8 start screen.
2. Hover your mouse over the bottom right corner of the screen until the charm menu appears.
3. Select **Settings**.
4. Select **Accounts**
5. Select the address you want to change from the list.
6. Change **Incoming email server** input box to **server.jdwebhosting.com.au**
7. Click the **back arrow** at the top of the column to save the changes you've made.